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# FLIPPING FIRST

Kick-off Meeting  
17th-18th November 2016  
MADRID



jaitek



# Flipping Framework Including VET Resources For Social Training (FLIPPING FIRST)

## Kick-off meeting. Madrid. Spain

### Thursday 17th & Friday 18th November 2016

## AGENDA

### Wednesday 16th November 2016

Partners arrive in Madrid

### Thursday 17th November 2016

9:30	Introduction and welcome by JAITEK, Tecnología y Formación <ul style="list-style-type: none"> <li>● History, regional culture and Educational systems.</li> </ul>	JAITEK
10:00	Partners Presentation <ul style="list-style-type: none"> <li>● JAITEK, Tecnología y Formación</li> </ul>	JAITEK
10:15	<ul style="list-style-type: none"> <li>● INNEO - Studio Twórczego Rozwoju</li> </ul>	INNEO
10:30	<ul style="list-style-type: none"> <li>● Stichting Kenniscentrum Pro Work</li> </ul>	PRO WORK
10:45	<ul style="list-style-type: none"> <li>● SZÁMALK-Szalézi Szakgimnázium</li> </ul>	SZAMALK
11:00	<ul style="list-style-type: none"> <li>● ARTEVELDEHOGESCHOOL</li> </ul>	AHS
11:15	<ul style="list-style-type: none"> <li>● Exponential Training &amp; Assessment Limited</li> </ul>	ETA
11:30	COFFE BREAK	
12:00	Overall Project Presentation Summary <ul style="list-style-type: none"> <li>● Description and rationale</li> <li>● Participants</li> <li>● Intellectual Outputs</li> <li>● Meetings</li> <li>● Learning Activities</li> <li>● Events</li> <li>● Final Project Finances</li> </ul>	JAITEK
13:30	LUNCH	
14:30	General Management Tasks <ul style="list-style-type: none"> <li>● Project Management (JAITEK)</li> <li>● Exploitation Plan (SZAMALK)</li> <li>● Dissemination and Evaluation Plan (PRO WORK)</li> <li>● Technological Plan (INNEO)</li> <li>● Communication (AHS)</li> <li>● Social Networks (ETA)</li> <li>● Risk Management (JAITEK)</li> <li>● Quality Assurance (JAITEK)</li> </ul>	ALL
16:30	COFFE BREAK	
17:00	Hands On Intellectual Outputs <ul style="list-style-type: none"> <li>● IO1. Flipping Framework Design</li> <li>● <b>IO2. Flipclass Handbook</b></li> <li>● IO7. Flipped Classroom Lights (and shadows)</li> </ul>	AHS ETA PROWORK
18:00	End of first day	
20:00	Meet for Social Dinner	

**Friday 18th November 2016**

9:30	Hands On Intellectual Outputs <ul style="list-style-type: none"> <li>● <b>I03. Flipclass Resources</b></li> <li>● I04. Flipping Framework Implementation</li> </ul>	JAITEK
10:30	<ul style="list-style-type: none"> <li>● I05. Pilot with Teachers</li> <li>● I06. Students Pilot</li> </ul>	SZAMALK INNEO
11:30	COFFE BREAK	
12:00	Project Planning <ul style="list-style-type: none"> <li>● Intellectual Outputs</li> <li>● Meetings</li> <li>● Training</li> <li>● Events</li> <li>● Evaluation <ul style="list-style-type: none"> <li>● Questionnaires</li> </ul> </li> </ul>	JAITEK ALL
13:00	<ul style="list-style-type: none"> <li>● Dissemination <ul style="list-style-type: none"> <li>● Newsletters</li> <li>● Promotional Movie</li> <li>● Leaflet</li> <li>● Poster</li> </ul> </li> <li>● Partners communication and documentation <ul style="list-style-type: none"> <li>● Tools to be used</li> <li>● Virtual Meetings</li> </ul> </li> </ul>	ALL
13:45	Questions and Final Review	
14:00	End of the meeting & LUNCH	

**Venue:**

JAITEK, Tecnología y Formación S.L.

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Google Maps Link:

<https://www.google.es/maps/place/Calle+de+Raimundo+Fern%C3%A1ndez+Villaverde,+1,+28003+Madrid/@40.4470695,-3.705425,17z/data=!3m1!4b1!4m5!3m4!1s0xd42285623d8fdb1:0x9eb5a31a0a0275d2!8m2!3d40.4470695!4d-3.703231>



## **Other Information:**

Concerning where to stay in Madrid, close to our offices, these are some options:

The closest one is

### **Hostal 4C Artistas**

Web: <http://www.hostalcuatrocaminos.com/>

Reservations: <http://central.reservadealojamientos.com/disenio2011/reservas-disponibilidad.php?id=859&mes=11&anio=2016&i=4>

Tripadvisor: [https://www.tripadvisor.es/Hotel\\_Review-g187514-d3162275-Reviews-Hostal\\_4C\\_Cuatro\\_Caminos-Madrid.html](https://www.tripadvisor.es/Hotel_Review-g187514-d3162275-Reviews-Hostal_4C_Cuatro_Caminos-Madrid.html)

Other ones can be:

### **NH Madrid Chamberí**

Web: <http://www.nh-hoteles.es/hotel/nh-madrid-chamberi>

Tripadvisor: [https://www.tripadvisor.es/Hotel\\_Review-g187514-d206979-Reviews-NH\\_Madrid\\_Chamberi-Madrid.html](https://www.tripadvisor.es/Hotel_Review-g187514-d206979-Reviews-NH_Madrid_Chamberi-Madrid.html)

### **TRYP Madrid Chamberí Hotel**

Web: <https://www1.melia.com/es/hoteles/espana/madrid/tryp-madrid-chamberi-hotel/index.html>

Tripadvisor: [https://www.tripadvisor.es/Hotel\\_Review-g187514-d234288-Reviews-TRYP\\_Madrid\\_Chamberi\\_Hotel-Madrid.html](https://www.tripadvisor.es/Hotel_Review-g187514-d234288-Reviews-TRYP_Madrid_Chamberi_Hotel-Madrid.html)

### **AC Hotel Los Vascos**

Web: <http://www.espanol.marriott.com/hotels/travel/madva-ac-hotel-los-vascos/>

Tripadvisor: [https://www.tripadvisor.es/Hotel\\_Review-g187514-d277708-Reviews-AC\\_Hotel\\_Los\\_Vascos-Madrid.html](https://www.tripadvisor.es/Hotel_Review-g187514-d277708-Reviews-AC_Hotel_Los_Vascos-Madrid.html)

### **Espahotel Plaza Basilica**

Web: <http://www.apartamentos-plazabasilica.com/>

Reservations:

Tripadvisor: [https://www.tripadvisor.es/Hotel\\_Review-g187514-d234308-Reviews-Espahotel\\_Plaza\\_Basilica-Madrid.html](https://www.tripadvisor.es/Hotel_Review-g187514-d234308-Reviews-Espahotel_Plaza_Basilica-Madrid.html)